

## IAM 2011 Examination series

### September 2011

All business research project reports wishing to be marked in this series must be submitted by 9<sup>th</sup> September 2011.

| Session dates<br>All examinations start at 09:30 and finish 12:30  | Qualification registration deadline | Closing date for exam entries | Publication of results        |
|--|-------------------------------------|-------------------------------|-------------------------------|
| 5 <sup>th</sup> September 2011<br><br>Level 4 Diploma in Business & Administrative Management<br>Group 1 Administrative management and systems<br><br>Level 5 Diploma in Business & Administrative Management<br>Group 1 Strategic administration of operations, information and finance | 22 <sup>nd</sup> July 2011          | 12 <sup>th</sup> August 2011  | 4 <sup>th</sup> November 2011 |
| 6 <sup>th</sup> September 2011<br><br>Level 4 Diploma in Business & Administrative Management<br>Group 2 Managing operation and quality<br><br>Level 5 Diploma in Business & Administrative Management<br>Group 2 Strategic administration of human resources, knowledge and change      |                                     |                               |                               |
| 7 <sup>th</sup> September 2011<br><br>Level 4 Diploma in Business & Administrative Management<br>Group 3 Managing and developing human resources in organisations<br><br>Level 5 Diploma in Business & Administrative Management<br>Group 3 Governance, leadership and motivation        |                                     |                               |                               |
| 8 <sup>th</sup> September 2011<br><br>Level 4 Diploma in Business & Administrative Management<br>Group 4 Managing finance information and knowledge  |                                     |                               |                               |

## IAM 2011 Examination series

### December 2011

All project reports, assignments and portfolios wishing to be marked in this series must be submitted by 9<sup>th</sup> December 2011.

| Session dates<br>All examinations start at 09:30 and finish 12:30  | Qualification registration deadline | Closing date for exam entries  | Publication of results        |
|--|-------------------------------------|--------------------------------|-------------------------------|
| 5 <sup>th</sup> December 2011  | 21 <sup>st</sup> October 2011       | 11 <sup>th</sup> November 2011 | 3 <sup>rd</sup> February 2012 |
| Level 4 Diploma in Business & Administrative Management<br>Group 1 Administrative management and systems                             |                                     |                                |                               |
| Level 5 Diploma in Business & Administrative Management<br>Group 1 Strategic administration of operations, information and finance   |                                     |                                |                               |
| Level 6 Diploma in Business & Administrative Management<br>Unit 601 Strategic management   |                                     |                                |                               |
| 6 <sup>th</sup> December 2011  | 21 <sup>st</sup> October 2011       | 11 <sup>th</sup> November 2011 | 3 <sup>rd</sup> February 2012 |
| Level 4 Diploma in Business & Administrative Management<br>Group 2 Managing operation and quality                                    |                                     |                                |                               |
| Level 5 Diploma in Business & Administrative Management<br>Group 2 Strategic administration of human resources, knowledge and change |                                     |                                |                               |
| Level 6 Diploma in Business & Administrative Management<br>Unit 602 The dynamics of leadership                                       |                                     |                                |                               |
| 7 <sup>th</sup> December 2011  | 21 <sup>st</sup> October 2011       | 11 <sup>th</sup> November 2011 | 3 <sup>rd</sup> February 2012 |
| Level 4 Diploma in Business & Administrative Management<br>Group 3 Managing and developing human resources in organisations          |                                     |                                |                               |
| Level 5 Diploma in Business & Administrative Management<br>Group 3 Governance, leadership and motivation                             |                                     |                                |                               |
| 8 <sup>th</sup> December 2011  |                                     |                                |                               |
| Level 4 Diploma in Business & Administrative Management<br>Group 4 Managing finance information and knowledge                        |                                     |                                |                               |
| Level 6 Diploma in Business & Administrative Management<br>Unit 604 Advanced finance for decision makers                             |                                     |                                |                               |